



ROYALE TIMESHARE RESALES

Security Dealers Licence No 258420

LISTING YOUR TIMESHARE FOR RESALE

To list your timeshare for resale with us, please complete (either electronically or by hand) and sign the **Authority to Sell** form attached and mail, or 'scan and email' to us with a copy of your Certificate of Title (or Registration Confirmation Statement IF you purchased after 1994) and Share Certificate (if you own at a share-based resort, we require a copy of your Share Certificate only).

The charge for listing your timeshare is \$110 (incl GST) per annum (the status of your week changes every 12 months, ie usage, levy payments, banking validity etc). Please refer tax invoice/receipt attached for payment options.

Conditions of Sale:

- All levy payments are current (any outstanding levies will be deducted from the sale proceeds to provide a clear share of ownership to the purchaser).
- A week is available for purchaser's use.

In order for us to effectively market your timeshare, it is important that you complete **all** the information on the **Authority to Sell** form.

Please do not hesitate to contact us should you need clarification of any aspect of listing your timeshare for resale.

Thank you for choosing



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Office Use Only: RTR No: _____

AUTHORITY TO SELL

Contact Details

Name(s) _____

Address _____
No & Street City/Suburb State P/Code

Tel (H) _____ (W) _____
(F) _____ (M) _____

Email _____

Ownership Details

Resort Name ➤ _____ **You must include Resort Name**
Unit Size ➤ Studio 1 Bedroom 2 Bedroom 3 Bedroom
Week Type ➤ Floating Fixed Week # Holiday Week #
Do you own ➤ Week every year Odd Week Even Week
Anniversary Date ➤ _____ **You must include Anniversary date**

Important Information

Yes No

- Do you have
 - **Original** Certificate of Title or Registration Confirmation Statement? *
 - Share Certificate? *
- Are your maintenance levies paid?
- Has your current entitlement been used?
- Is your current entitlement in a rental pool?
- Are you a member of an exchange company?
- If Yes:

Name: _____ Membership No: _____
- Will membership transfer to the Purchaser on settlement?
- Do you have any weeks banked which will transfer with the sale?
- Expiry date of banked weeks: _____
- Asking Price \$ **net*** _____ Is this price negotiable?
- I agree:
 - Any outstanding levies will be deducted from this amount.
 - that \$1500 will be added to this value to cover costs, commission and GST.
 - and provide permission for RTR to contact my resort for ownership and levy status.

(* attach copy)

Signed _____

Signed _____

Date _____



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TAX INVOICE/RECEIPT

Date _____
Seller's Name(s) _____
Resort Name _____

Charges

Listing Fee \$100.00
Covers administration costs relating to the initial processing of listing your timeshare week for resale with our company

This listing is valid for 12 months and the listing fee is non-refundable.

GST \$10.00

Total Payable \$110.00

Payment

Payment may be made by

- **Cheque** (made payable to **RTR General Account**)
- **Credit Card** Mastercard Visa Card

Card No _____

Expiry Date _____ / _____

Name on Card _____

Signature of Cardholder _____

Please return this invoice with the **Authority to Sell** – retaining a copy for your records.