



ROYALE TIMESHARE RESALES

Security Dealers Licence No 258420

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## LISTING YOUR TIMESHARE FOR RESALE

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Thank you for your enquiry regarding the resale of your timeshare.

To list your timeshare for resale with us, please complete (either electronically or by hand) and sign the **Authority to Sell** form attached and mail, or 'scan and email' to us with a copy of your Certificate of Title (or Registration Confirmation Statement IF you purchased **after** 1994) and Share Certificate (if you own at a share-based resort, we require a copy of your Share Certificate only).

The charge for listing your timeshare is \$165 (incl GST) per annum (the status of your week changes every 12 months, ie usage, levy payments, banking validity etc). Please refer tax invoice/receipt attached for payment options.

Conditions of Sale:

- All levy payments are current (any outstanding levies will be deducted from the sale proceeds to provide a clear share of ownership to the purchaser).
- A week is available for purchaser's use.

**PLEASE NOTE:** In order for us to effectively market and resell your timeshare, it is important that you complete **ALL** the information on the **Authority to Sell** form. If you do not have this information, please contact your resort directly to provide this.

Please do not hesitate to contact us should you need clarification of any aspect of listing your timeshare for resale.

Thank you for choosing



ROYALE TIMESHARE RESALES



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Office Use Only: RTR No: \_\_\_\_\_

## AUTHORITY TO SELL

### Contact Details

Name(s) \_\_\_\_\_

Address \_\_\_\_\_  
No & Street City/Suburb State P/Code

Tel (H) \_\_\_\_\_ (W) \_\_\_\_\_  
(F) \_\_\_\_\_ (M) \_\_\_\_\_

Email \_\_\_\_\_

### Ownership Details

Resort Name > \_\_\_\_\_ **You must include Resort Name**

Unit Size >  Studio  1 Bedroom  2 Bedroom  3 Bedroom

Week Type >  Floating  Fixed Week #  Holiday Week #

Do you own >  Week every year  Odd Week  Even Week

Anniversary Date > \_\_\_\_\_ **You must include Anniversary date**

### Important Information

Yes No

- > Do you have
  - **Original** Certificate of Title or Registration Confirmation Statement? \*
  - Share Certificate? \*

(\* attach copy)

- > Are your maintenance levies paid?
- > Has your current entitlement been used?
- > Is your current entitlement in a rental pool?
- > Are you a member of an exchange company?

If Yes:

Name: \_\_\_\_\_ Membership No: \_\_\_\_\_

- > Will membership transfer to the Purchaser on settlement?
- > Do you have any weeks banked which will transfer with the sale?

Expiry date of banked weeks: \_\_\_\_\_

- > Asking Price \$ **net\*** \_\_\_\_\_ Is this price negotiable?

I agree:

- Any outstanding levies will be deducted from this amount.
- that \$1500 will be added to the value above to cover costs, commission and GST.
- and provide permission for RTR to contact my resort for ownership and levy status.

Signed \_\_\_\_\_

Signed \_\_\_\_\_



# ROYALE TIMESHARE RESALES

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Date \_\_\_\_\_

## TAX INVOICE/RECEIPT

Date \_\_\_\_\_  
Seller's Name(s) \_\_\_\_\_  
Resort Name \_\_\_\_\_  
Sellers Phone \_\_\_\_\_

### Charges

**Listing Fee** \$150.00  
Covers administration costs relating to the initial processing of listing your timeshare week for resale with our company

This listing is valid for 12 months and the listing fee is non-refundable.

**GST** \$15.00

**Total Payable** \$165.00

### Payment

Payment may be made by

- **Cheque** (made payable to **RTR General Account**)  
**Please note:** If you live **outside of Australia**, we only accept credit card or direct deposit payments in **AUD only**. We do not accept cheques from owners living overseas.
- **Direct Deposit** into RTR General Account, BSB # 084 510, Account # 185 247 199. Using your *surname* as a reference. Please attach this page to your listing noting your direct deposit.
- **Credit Card**     Mastercard     Visa Card

**Card No** \_\_\_\_\_

**Expiry Date** \_\_\_\_\_ / \_\_\_\_\_

**Name on Card** \_\_\_\_\_

**Signature of Cardholder** \_\_\_\_\_

Please return this invoice with the **Authority to Sell** – retaining a copy for your records.